

**System and Method for Resource Reduction
Receipt Log and Audit Trail**

ABSTRACT

A system and method that tracks surplus reduction actions is disclosed. Managers and other decision makers take various actions regarding employees. Actions are recorded and tracked in a data store. Included with the action is an identifier, such as a digital signature, of the decision maker that performed the action. Affected (i.e., surplus) employees are notified that they have been selected as surplus. Affected employees acknowledge such identification as well as any confidentiality and non-compete obligations. Affected employees electronically sign non-compete agreements and such digital signatures are also recorded in the data store evidencing the employees' acknowledgment of such confidentiality and non-compete obligations. Electronic keys, such as user IDs and passwords, may also be sent to employees that acknowledge surplus actions and non-compete obligations. These electronic keys enable the affected employees to access materials, such as job databases and other relocation and employment information.